

MINUTES OF MEETING
June 4, 2012

The regular meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on June 4, 2012. Board Chairman Louis Fordham called the meeting to order at 6:49 p.m.

Present were the following board members:

Thomas Barton
Gary Brock
Louis Fordham
Rodney Lock
Bill Worley

Also present were the following staff members:

Danny Hayes Audrey Williams
Judy Gilreath Eric Beavers
Ron Hale
Carolyn Weaver

Also present:

A list of the public in attendance is a part of the backup minutes.

Pledge of Allegiance

Mary Ellen Kinsey, Executive Director of the Whitfield Educations Foundation, led us in the Pledge of Allegiance.

Moment of Silent Reflection

Mr. Fordham asked everyone to observe a moment of silent reflection.

Inspiration

Mary Ellen Kinsey read an article about a study that was done on 200 young men who lived in a slum area filled with poverty and crime and they were suppose to predict their future. Twenty-five years later another study was done on the same group of men, who most were now grown, and only four had ever been sent to jail. They found that in seventy- five percent of the cases there was a teacher who was mentioned. The researchers found the teacher living in a retirement home. They asked her why the boys should remember her. She stated that she just loved them. Mary Ellen also shared information with the board about the Whitfield County Association of Educational Office Professionals (WCAEOP) and the \$500 scholarship that is given to a student at each of our high schools.

Recognitions/Presentations

A Certificate was presented to the following Georgia Scholars:

Heather Jumper – Northwest High School

Carson Aft – Southeast High School

Greg Bailey, Coordinator for the Gifted program explained some of the criteria for Georgia Scholar. He stated that a graduating high school senior must show excellence in school life, their community and home. He said that they must have high scholastic ability, carried an exemplary course load in the four years of high school, performed excellent in all courses, successfully participated in interscholastic events in school or community, have an active role in extracurricular activities sponsored by their school and exhibit good citizenship. They must have a minimum score of 1360 on the SAT or a composite score of 31 on the ACT.

David Aft, father of Carson, thanked the board for the great job that Whitfield County has done helping Carson to achieve his accomplishments. He challenged the board to continue with the great job that Whitfield County Schools is doing.

A Certificate was presented to the following Governor's Honor Students:

Emily Burgess – Northwest High School. Britt Adams, principal at Northwest High, stated that Emily will be attending the Governor's Honors program this summer to study Theatre. He said Emily is extremely competitive and talented. She is very active at Northwest and an excellent student.

A certificate was presented to the following National Merit IKON Solutions Scholar:

Britt Adams, principal at Northwest High said that Holly Kinsey received a \$2,500 scholarship and named a National Merit Finalist. She was chosen from a talent pool of more than 15,000 outstanding finalists. They are selected for having the strongest combination of accomplishments, skills, and potential for success in a rigorous college. She was also selected for the Army All American Marching Band. Mr. Adams said this is a great recognition.

Mr. Hayes thanked the students for the great job that they have done and for all of the parents support.

Hearing of Individuals

None

Approval of Consent Agenda Items

Mr. Hayes recommended the board approve the Consent Agenda items listed below. Thomas Barton moved approval and Gary Brock seconded. The board approved 5-0.

Approval of Minutes – May 7th Board Meeting and Called Work Session

Approval of Minutes – May 21st Work Session and Executive Session

Adoption of Agenda – June 4, 2012

School Fundraising Requests

Name of Group or Sponsor

Activity or Request

CCHS Girls Basketball	Selling CCHS License Plate Frames
CCHS Baseball	Sell ESPN Magazines
CCHS Baseball	Golf Tournament in July
CCHS Baseball	Summer Baseball Camp
CCHS Baseball	Yard Sale
CCHS Baseball	Menchie's Frozen Yogurt (receive 20% of profit)
NHS Cheerleaders	Corporate Sponsorship
NHS Cheerleaders	Spirit Item Sale
NHS Football	Lift-a-thon and t-shirt sale combination
NHS Football	Little Kids Camp
NHS Football	High School Football Camp
NHS Tennis	Serve-a-thon/T-shirts
NHS Football	Bowl Pickum
NHS Football	March Madness
NHS Girls Basketball	Lady Bruins Camp of Champions
NHS CBVI	Coffee shop for Skills Training
NHS Cheerleaders	One day future Bruins cheer clinic
NHS Art Club	Art Sales
SHS Cheerleading	SHS Little Raiders Cheer Camp
SHS Cheerleading	Raisin Hope Foundation
SHS FCCLA	Sell Candy
SHS FCCLA	Sell Boxed Candy
SHS FCCLA	Sell Snacks in Class
SHS DECA	Car Wash, candy sells and Club Day

WCA Career Tech
WCA Yearbook
WCA Automotive Tech
WMS Football
WMS Basketball
WMS Basketball
WMS 6th/8th Grade
WMS 6th/8th Grade Trips
WMS 6th/8th Grade Trips
WMS 6th/8th Grade Trips
WMS 6th/8th Grade Trips
WMS 6th/8th Grade Trips
WMS 6th/8th Grade Trips
WMS 6th/8th Grade Trips
WMS Renaissance
WMS Renaissance
WMS Renaissance
WMS Renaissance
DGE Student Body
THE PTO
VES PTA
WES PTO
Transportation

School Store
Yearbook Sales
Sell Candy and Beef Jerky
Pancake Breakfast
Candy Bar and Sucker Sales
Christmas Dance
Back to School Dance
Sell Chicken Biscuits Before School
Sell Candy/Flower Grams
Corporate sponsors for shirts and banner displays
Dodge Ball Tournament
3 on 3 Basketball Tournament
Sell Sonic Cards
Student Talent Show
Pie-A-Teacher
Sadie Hawkins Dance
Powder Puff Football Game
Student/Faculty Football Game
Lip Sync Contest
March of Dimes
T-shirt Sale
Sell Candy Bars
CLC Photography will take pictures to be sold at PTO Meetings
Belk Charity Sales

Bus Requests

Name of Group or Sponsor

Activity or Request

Whitfield County 4-H

4-H Camp/Eatonton, GA

Approval of Coke Contract

Purchase Orders over \$25,000

Vendor

Description

Amount

Precision Computer Service, Inc.
Tyler Technologies, Inc.
Tyler Technologies, Inc.
Barnes & Noble Bookstore, Inc.

V2 Android Tablets for CCHS
HR/Finance Software
Installation and Training
Nook Tablets for EMS

\$109, 600.00
\$157,260.74
\$140,700.00
\$64,233.51

System Reports

Audrey Williams, Assistant Superintendent for Teaching and Learning/Assessment and Accountability shared the following information:

Demographics

2012 BERNHARDT QUESTIONNAIRES

Questionnaires began the last week of January through the end of March. This is our 4th year using results from the Bernhardt questionnaire.

STUDENTS

- 3,023 elementary school students participated ↑ 141
- 2,784 middle school students participated ↑ 103

Results for GKIDS are reported as the **average percent of elements** achieved by students.

Content Area Totals	# Elements	Mean # Elements Assessed		Mean # Elements Meets/Exceeds		Mean % Elements Meets/Exceeds	
		State	WCS	State	WCS	State	WCS
English Language Arts Reading/Writing Listening/Speaking/Viewing	38	37.2	37.5	30.4	31.4	81.5	83.6
Mathematics Numbers and Operations Measurement Geometry Data Analysis	33	32.1	32.8	27.8	28.5	86.1	86.8

Non-Academic Area Strands	# Elements	Mean # Elements Assessed		Mean # Elements Consistently Demonstrated		Mean % Elements Consistently Demonstrated	
		State	WCS	State	WCS	State	WCS
Approaches to Learning Curiosity and Initiative Creativity and Problem Solving Attention/Engagement	10	9.4	9.7	7.2	7.7	76.5	79.9
Personal/Social Development Personal Social	8	7.6	7.9	6.3	6.9	82.1	87.3

Dr. Williams stated that Whitfield County outperformed the state in every area.

Financials

General Funds and Capital Project Funds

Ron Hale, Chief Financial Officer, presented the General Funds as of May 31, 2012 and the Capital Projects report as of April 30, 2012. He stated that there is a correction on page 2 General Funds. Percent of Fiscal Year Completed should be

91.67 %. Superintendent Hayes recommended the board approve the reports as presented. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0. The financial reports are a part of these minutes.

Ron said that he is working on getting bids for Workers' Compensation to present to the board.

Superintendent's Reports

Teaching & Learning

Past 30 Days

- All Whitfield County Schools kindergarten through eighth grade students, teachers, and parents will have 24/7 access to a highly acclaimed, research-based online curriculum – CompassLearning.

CompassLearning - Odyssey is state and national standards based. It aligns math, reading, and writing lessons to the Common Core Georgia Performance Standard (CCGPS).

This purchase and implementation was made possible by collaboration between Teaching and Learning, our Technology Department, Assessment and Accountability, the principals and teachers of our elementary and middle schools, the Superintendent, and WCS Federal Programs Title I, Part A.

- Migrant Programs Summer Tutoring and Eastside Viking Camp are only two examples of students who will benefit from CompassLearning this summer.

The Eastside Viking Camp will run from 9 days in July and the Migrant Program Summer Tutoring began today.

- Fall common core literacy training in content areas and CCGPS training for support teachers (EIP, ESL, SPED) and CCGPS parent resources for schools, including a brochure, posters, and video.
- Young Georgia Author Celebration for K-12 writing winners.

Next 30 Days

- T & L members are consistently designing professional learning opportunities for the 2012-13 school year in all content areas.
- Working with principals and human resources ensuring proper allotments are allocated.
- Preparing FY13 budgets in appropriate areas.
- Revisions of system handbooks. **Elementary, middle, and high**

Work with middle school principals on the Secondary Mathematics CCGPS Math Course Sequence.

Operations

Randy Jones, Director of Maintenance, presented the following information on the Renewal Letters:

Renewal Letters

- Mr. Hayes recommended approval of the Pest Control agreement with Allgood that has 1 year remaining in conjunction with DPS for the 2012-2013 fiscal year beginning on July 1, 2012. Total price for the yearly agreement is \$31, 854.00. Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0.
- Mr. Hayes recommended approval of the Waste Management agreement with Allied Waste Services beginning with upcoming 2012-2013 fiscal year. The total price is \$143,922.00. Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.
- Mr. Hayes recommended approval of the extension of an agreement with KONE for maintenance on all elevators and handicap lifts in WCS for the 2012-2013 year. This agreement is mandated by the State of Georgia. The total cost of the agreement is \$15,660.00. Thomas Barton moved approval and Rodney Lock seconded. The board approved 5-0.
- Mr. Hayes recommended approval of the agreement with G&K services supplying uniforms to our maintenance and transportation employees. Submitted an offer to lock in pricing for the next 36 months at our current pricing. The value of yearly service is \$17,864.60. Gary Brock moved approval and Bill Worley second. The board approved 5-0.
- Mr. Hayes recommended approval of the final year of an extended agreement with Southern Management as our custodial service providers. The monthly service is \$185,245.64. Louis Fordham moved approval and Gary Brock seconded. The board approved 5-0.
- Mr. Hayes recommended approval of the new roof on two wings of Dawnville Elementary School. The contractor is TBM Roofing. Randy Jones also asked for a \$30, 0 00.00 contingency to be included to cover the expected repairs that are set out in the documents schedule of values. The total project is \$324, 0 00.00. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0.

School Nutrition (Current)

Angie Brown, Director of School Nutrition, presented the following information:

Preparing for summer feeding program.

- 195,600 meals served
- No local funding involved. Flyers to be distributed

Angie said that they fed over 4000 lunches on the first day this year. She invited the board members to visit some of the sites.

School Nutrition (Next 30 Days)

- Professional Development for nutrition personnel to include Serve Safe, food production, menu development, and nutrition,
- Rollover of food services software.

Maintenance (Current)

- Renovation and movement of Crossroads.

Randy Jones stated that they moved Crossroads into the old Phoenix building in one day. He said that his crew worked really hard.

Maintenance (Next 30 Days)

- Summer clean up with Southern Management.
- Dawnville roofing project to begin. This will be a 6 to 8 week job.
- Garbage service change out.
- Dug Gap fence installation. A special thanks to our donor.
- Carpet replacement at Antioch, Eastside, Southeast, Crossroads, Tunnel Hill, and Valley Point Middle. Thanks to Shaw Industries and Mohawk for the carpet donations.
- Exterior painting to begin at Southeast, Northwest, and New Hope Elementary.

Transportation (Current)

Mike Ewton, Director of Transportation, Safety and Security, presented the following information:

- Recruiting new drivers.
- Video production for state safety piece. Northwest High School students put together a bus safety video a few years ago and The Georgia Department of Education liked it so much that they have asked for assistance from Northwest and Whitfield County Schools to help them put one together for the state.
- Development of routes for 2012 – 2013 school year
- Rollover of transportation software data. Mike Ewton stated that they should finish the rollover of students going from elementary to middle and middle to high school by end of next week.
- Updating driver's manual.
- Updating Emergency Operational Plan.

Transportation (Next 30 Days)

- Will complete annual inspection of fleet.
- Narrow banding begins July 1.
- Open public view of routing system.

Support Services

- Mr. Hayes recommended the board ratify the signature of Dr. Judy Gilreath on the agreement with Barnes & Noble. Gary Brock moved approval and Thomas Barton seconded. The board approved 5-0.
- Mr. Hayes recommended the board approve the Nurse's Contract for the 2012-2013 school year. Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.
- Staff Dress Code – Dr. Gilreath stated that this is not a policy so there was not a vote. She said that this should be presented to the board for their information and printed in staff handbooks and on our website. Building administrators should give a copy of this each year at their opening meeting with their staff and listed on their agenda.

Dr. Judy Gilreath, Assistant Superintendent Student Services, presented the following information:

I. Special Education

- a. Interviewing prospective teachers
- b. Completing DOE reports
- c. Planning professional learning
- d. Record disposal – Dr. Gilreath stated that they advertise in paper if anyone should want old records.
- e. Extended school year

II. Safety and Security

- a. Cameras and access control at Eastbrook and Crossroads – staff will be able to access by sliding ID cards. Mr. Hayes wanted to make sure that a security camera is added at the stairwell where two labs were added. Mike Ewton said that he had already checked on that and it will be done.
- b. Elementary school security cameras – all should have them.
- c. Emergency Operations Plan

III. Technology

- a. Moving Crossroads – Dr. Gilreath stated that they are in the process of renovating the technology part of the old Phoenix building where Crossroads will now be housed. 140 computers are being used. We will have to purchase new servers but not what we thought we might need.
- b. Destiny – Media Center software
- c. Bandwidth contract
- d. Virus clean-up

- e. Tablets at CCHS – 300 more tablets have been purchased.
- f. Eastbrook Middle technology

IV. Student Services

- a. Staff dress code
- b. Compass elementary & middle training
- c. Nurse contract
- d. Update, printing, distribution of information for schools
- e. Year-end state reports
- f. On-line credit recovery contract, training and installation
- g. Homeless audit
- h. Schools open for out-of-zone & tuition students 2012/2013 term
- i. Policies & procedure updates
 - 1. Homeless – Dr. Gilreath is working on this policy.
 - 2. Internet Use Agreement
 - 3. 504 updates/training - Dr. Gilreath said that the State and Civil Rights offer this training. She said that they had just completed. She said that all volunteers will now be required to report Child Abuse if they suspect this.

Approval of Personnel Changes

Personnel Recommendations

Superintendent Hayes recommended the board approve the personnel actions as discussed in executive session to include certified personnel changes, resignations, retirements, new hire, and other personnel changes. The board members also approved the re-employment recommendations for certified personnel for 2012-2013. The superintendent also recommended the board approve support personnel recommendations, resignations, retirements, and other support personnel changes in this action. Louis Fordham moved approval and Gary Brock seconded. The board approved 5-0.

Previous Business

None

New Business

The Athletic Handbook has been revised and updated. Dr. Gilreath put together a committee consisting of High School Principals and Athletic Directors. There was already a handbook but it had not been updated in years.

Board Member Reports

Mr. Hayes asked for any thoughts or comments from board members.

Adjournment

There being no further business, the meeting was adjourned at 8:05 p.m.

Secretary

Chairman

MINUTES OF
CALLED BOARD MEETING
June 4, 2012

The Whitfield County Board of Education held a called meeting at the Whitfield County Central Office on Monday, June 4, 2012. Board Chairman Louis Fordham called the meeting to order at 6:18 p.m.

Present were the following board members:

Thomas Barton
Gary Brock
Louis Fordham
Rodney Lock
Bill Worley

Also present were the following staff members:

Danny Hayes Audrey Williams
Judy Gilreath Eric Beavers
Ron Hale
Carolyn Weaver

Also present:

A list of the public in attendance is a part of the backup minutes.

Preliminary FY2013 Budget

Ron Hale, Chief Financial Officer, presented the preliminary budget. He is making a recommendation to the board for a \$5 Mill increase for the 2013 budget. This would be an increase from 14.756 mills to 19.756 mills. The preliminary budget will be advertised for two weeks before final approval. Final approval will be made at a called board meeting on June 20, 2012.

Louis Fordham stated that we have the lowest mileage rate in the entire region. He said that we need to get back to the level where we were at before the drop. Louis stated that the board has met with Mr. Hayes and Ron Hale and have had a chance to review the budget and ask questions.

At this time Mr. Fordham opened up the floor for advice or comments from the public.

Charles Griffin – How will Literacy money be spent?

Ralph Noble – Thanked the board for not cutting teachers. He stated that the people that we need to contact are the legislatures in Atlanta. They are the ones making these decisions and cutting our funding.

LaVerne Damron – ESPLOST and Trust issue

Mr. Fordham addressed some of the issues that had been raised. He stated that the Literacy money would be used through Reading Recovery. We want to make sure that all students are reading on grade level by 3rd grade. We are working with Dalton Public Schools. They have had this program for about 8 years and have had great success.

Mr. Fordham stated that the board along with Mr. Hayes, Ron Hale, and Eric Beavers had held 5 public meetings to explain the need for the ESPLOST. He said that we only had 30 people attend. He said that we have been very open and honest with the community. Louis said that he has been out in the schools and the community and the concerns that he is hearing is about class size and losing good teachers. So much of our staff has had to take on extra duties and responsibilities. This is from cuts from the state. He said that we need help and guidance. Louis stated that we rank 169th in the state when it comes to spending per pupil.

We are also one of two districts in the state that does not have an ESPLOST. Mr. Fordham said that we want quality students. We are obligated to educate every child to the best of our ability.

Adjournment

There being no further business, the meeting was adjourned at 6:45 p.m.

Secretary

Chairman

MINUTES OF
CALLED WORK SESSION
June 4, 2012

The called work session meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on June 4, 2012. Board Chairman Louis Fordham called the meeting to order at 5:30 p.m.

Present were the following board members:

Thomas Barton
Gary Brock
Louis Fordham
Rodney Lock
Bill Worley

Executive Session

Superintendent Danny Hayes recommended the board members move into executive session to discuss personnel. Thomas Barton moved approval and Bill Worley seconded. The board approved 5-0.

The Board discussed the recommendations and resignations as presented in the Board packet.

The board members having taken no action in executive session adjourned Executive Session at 6:18. Gary Brock moved approval and Rodney Lock seconded. The board approved 5-0.

Secretary

Chairman

MINUTES OF
CALLED BOARD MEETING
June 20, 2012

The Whitfield County Board of Education held a called meeting at the Whitfield County Central Office on Wednesday, June 20, 2012. Board Chairman Louis Fordham called the meeting to order at 7:35 a. m.

Present were the following board members:

Thomas Barton
Gary Brock
Louis Fordham
Bill Worley

Board Member Rodney Lock arrived after roll call.

Also present were the following staff members:

Danny Hayes Richard Schoen
Judy Gilreath Ron Hale
Audrey Williams Eric Beavers
Carolyn Weaver

Also present:

A list of the public in attendance is a part of the backup minutes.

FY2013 Budget

Superintendent Danny Hayes recommended the board members approve the FY2013 Budget. He said the budget process had included a lot of input from many folks. He also informed the board members that the budget had been advertised for the required two weeks. Thomas Barton moved approval and Gary Brock seconded. The board approved 5-0.

Bus Request

Superintendent Danny Hayes recommended the board members approve the Bus Request. Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.

<u>Name of Group or Sponsor</u>	<u>Activity or Request</u>	<u>Date for Request</u>
---------------------------------	----------------------------	-------------------------

White's Pediatrics	Community Health Fair	July 9, 2012
--------------------	-----------------------	--------------

Highland Park Commons	Professional Soccer Math	July 7, 2012
-----------------------	--------------------------	--------------

School Meal Price Increase

Superintendent Danny Hayes recommended the board members approve the price increase for school meals for the 2013 school year. Gary Brock moved approval and Bill Worley seconded. The board approved 5-0.

Free School Meals

Superintendent Danny Hayes recommended the board members approve the Free School Meals for the following five schools:

Antioch Elementary	Eastside Elementary
Cedar Ridge Elementary	Eastbrook Middle
Dawnville Elementary	

Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0.

Memorandum of Understanding

Agreement between WCS and Family Resource Agency of North Georgia to outline the procedure for delivering services to disabled children enrolled in Head Start. This is for the 2012-2013 school year. Superintendent Danny Hayes recommended the board members approve the Memorandum of Understanding. Thomas Barton moved approval and Gary Brock seconded. The board approved 5-0.

Attendance Procedures 2012-2013

Dr. Judy Gilreath, Assistant Superintendent of Student Services, stated that the change was highlighted and that this is what it was the previous year. Administrators said that it should have never been changed. Superintendent Danny Hayes recommended the board members approve the revised Attendance Procedures. Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.

First Reading of Change in Board Policy IHE: Promotion and Retention

Dr. Judy Gilreath, Assistant Superintendent of Student Services, informed the board that this change was requested by Principals. They felt that it was more beneficial to students. The original policy was reviewed and approved by legal Council. Superintendent Danny Hayes recommended the board members approve the first reading of change in board policy IHE: Promotion and Retention. Gary Brock moved approval and Louis Fordham seconded. The board approved 5-0.

First Reading to Rescind Board Policy JCDAF: Use of Electronic Devices by Students

Dr. Judy Gilreath, Assistant Superintendent of Student Services, informed the board that this policy is no longer required by State Board rules. Students are encouraged to bring and use their own technology devices. Superintendent Danny Hayes recommended the board members approve the first reading to rescind board policy JCDAF: Use of Electronic Devices by Students. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0.

First Reading to Revise Board Policy JGI: Child Abuse or Neglect

Dr. Judy Gilreath, Assistant Superintendent of Student Services, informed the board that the change is in the Georgia law, House Bill 1176. It now requires the addition of “volunteers” as mandated reporters of child abuse or neglect. This has been reviewed and approved by our legal Council. Superintendent Danny Hayes recommended the board members approve the first reading to revise board policy JGI: Child Abuse or Neglect. Gary Brock moved approval and Thomas Barton seconded. The board approved 5-0.

Class Size Resolution

Dr. Audrey Williams, Assistant Superintendent of Teaching and Learning, recommended the adoption of the class size resolution to the superintendent. The superintendent recommended the approval. Louis Fordham moved approval and Gary Brock seconded. The board approved 5-0. The resolution is a part of these minutes.

Executive Session

The superintendent recommended the board move into executive session for the discussion of personnel. Bill Worley moved approval and Gary Brock seconded. The board approved 5-0.

Return to Regular Session

Mr. Fordham recommended the board return to regular session at 8:43 a.m. Thomas Barton moved approval and Rodney Lock seconded. The board approved 5-0.

Adjournment

There being no further business, the meeting was adjourned at 8:43 a.m.

Secretary

Chairman

MINUTES OF
EXECUTIVE SESSION
June 20, 2012

Executive Session

Present were the following board members:

Thomas Barton
Gary Brock
Louis Fordham
Rodney Lock
Bill Worley

The Board discussed the recommendations and resignations as presented in the Board packet.

The board members having taken no action in executive session adjourned Executive Session 8:43 a.m.
Thomas Barton moved approval and Rodney Lock seconded. The board approved 5-0.

Secretary

Chairman