

MINUTES OF  
CALLED WORK SESSION  
January 6, 2014

The called work session meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on January 6, 2014. Chairman Louis Fordham called the meeting to order at 5:30 p.m.

Present were the following board members:

Thomas Barton  
Louis Fordham  
Rodney Lock  
Tony Stanley  
Bill Worley.

Others present:

Judy Gilreath, Superintendent  
Karey Williams  
Rhonda Yim  
Eric Beavers  
Daniel Theis  
Mike Ewton  
Carolyn Weaver

Adoption of Agenda

Chairman Louis Fordham recommended the board members adopt the agenda as presented. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0.

**Executive Session**

Superintendent Judy Gilreath recommended the board members move into executive session to discuss personnel and sale of real estate. Chairman Louis Fordham said that a recommendation had been made to move into executive session. Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0.

**Adjournment**

The board members having taken no action in Executive Session adjourned Executive Session at 6:28 p.m. Tony Stanley moved approval and Thomas Barton seconded. The board approved 5-0.

Meeting was adjourned at 6:28 p.m.

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Secretary

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Chairman

## MINUTES OF BOARD MEETING

January 6, 2014

The regular meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on Monday, January 6, 2014. Board Chairman Louis Fordham called the meeting to order at 6:30 p.m.

Present were the following board members:

Thomas Barton  
Louis Fordham  
Rodney Lock  
Tony Stanley  
Bill Worley

Also present were the following staff members:

Judy Gilreath	Audrey Williams
Karey Williams	Wanda Phillips
Rhonda Yim	Daniel Theis
Eric Beavers	Carolyn Weaver
Mike Ewton	

Also present:

A list of the public in attendance is a part of the backup minutes.

### **Adoption of Agenda**

Dr. Gilreath recommended that two amendments be made to the agenda. She told the board that we will not be recognizing the Tech Fair Winners at this board meeting and attachment #15, Adoption of 2013 Board Meeting Calendar. It should be 2014. Louis Fordham recommended the board approve the amendments to the agenda and to adopt the agenda as presented. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0.

### **Pledge of Allegiance**

Louis Fordham, chairman of the Whitfield County Board of Education, led the pledge of allegiance.

### **Moment of Silent Reflection**

Louis Fordham asked everyone to observe a moment of silence.

### **Inspiration**

Judy Gilreath, superintendent of Whitfield County Schools, gave the inspiration. She said that as we look into 2014 we look at a block of time and all is a gift from God. It is like the air we breathe, time comes to us as a part of life. She said that everyone has the same twenty-four hours every day and you cannot stop time. It marches on. Dr. Gilreath said that you cannot bring back time. Once it is gone, it is gone. We may look ahead at a full year's block of time, but we really have no guarantee that we will experience any of it. Time is one of the most precious possessions. We can waste it. We can worry over it. We can spend it on ourselves. Or, as good stewards, we can invest it in doing well. The New Year is full of time. As the seconds tick away, will you be tossing time out the window, or will you make every minute count? The board thanked her for sharing.

### **Recognitions and Presentations**

None

## Hearing of Individuals

None

## Approval of Minutes – December 2, 2013

Louis Fordham recommended the board approve the minutes for the December 2, 2013 meetings. Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0.

## Approval of Purchase Order over \$25,000.00

Louis Fordham presented the following purchase order for approval. Dr. Gilreath told the board that it is part of the donation money that Southeast had received.

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Georgia Institutional Furnishing	New Bleachers for Stadium at Southeast High School	\$37,311.00

Louis Fordham recommended the board approve the Purchase Order for Georgia Institutional Furnishing. Thomas Barton moved approval and Bill Worley seconded. The board approved 5-0.

## Approval of Bus Request

<u>Name of Group or Sponsor</u>	<u>Activity or Request</u>	<u>Date for Request</u>
Whitfield County 4-H	Competition at Georgia Highlands College, Dalton GA	January 25, 2014

Louis Fordham recommended the board approve the Bus Request. Louis Fordham moved approval and Tony Stanley seconded. The board approved 5-0.

## Financial Reports

Daniel Theis, CFO, presented the General Fund Balance and the Capital Projects report as of November 30, 2013. Louis Fordham recommended the board approve the report as presented. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0. The financial reports are a part of these minutes.

## Superintendent's Reports

Teaching & Learning

No Report

Operations

## Facilities Use Agreement

<u>Facility</u>	<u>Company</u>	<u>Date</u>
Northwest High Auditorium	The Barre Dance Production	December 13-14, 2013
Cedar Ridge Elementary Gym	Dawnville Youth Sports Association	Nov. 7, 2013 – Jan. 17, 2014
Cohutta Elementary Gym	Cohutta Ruitan Club	January 18, 2014
Cohutta Elementary Kitchen and Cafeteria	Cohutta Ruitan Club	April 25-26, 2014

Judy Gilreath, Superintendent, recommended that the board approve the Facilities Use Agreements as presented. Louis Fordham moved approval and Rodney Lock seconded. The board approved 5-0.

### Approval of School Bus Purchase

Mike Ewton, Chief Officer of Operations, told the board that because of the performance of the Thomas Built Buses that were purchased last year, I would like to recommend that we purchase three additional Thomas Built 72-Passenger School Buses. This would be purchased with our bond money that has been allotted to our system for fleet improvement. Mike told the board that we would be purchasing these buses off of the Georgia State Contract with the additional Whitfield County specific specifications. The price of these buses would be \$86,970.00 per bus, giving us a grand total of \$260,910.00 for the total purchase amount. He said that our allotment of bond money from GaDOE this year is \$231,660.00 so this would only require the expenditure of \$29,250.00 of our actual Whitfield County Funds that we have allocated for bus purchases. Mike said that these buses would be put into service for the 2014-2015 school year. Mike thanked the board. Dr. Gilreath recommended the board members approve the request to purchase the three buses. Thomas Barton moved approval and Bill Worley seconded. The board approved 5-0.

### Support Services

#### Approval of Purchase of Vehicle for School Nutrition Department

Wanda Phillips, Chief Officer of Support Services, introduced Angie Brown, Director of School Nutrition. Angie told the board that the School Nutrition Department would like to propose the purchase of a vehicle for department use. She told the board that the vehicle would be used for multiple purposes as specified below:

- Travel for School Nutrition Department IT Specialist. The technician currently services all 22 schools manager computers, point of sale computers and scanning/pin pad devices
- Travel for required out of town travel for mandated training
- Travel for required site reviews for Lunch Program, Afterschool Snack program, and Summer Feeding Program at all 22 schools conducted throughout the year
- Transport food in emergency situations (i.e. power outage, water outage, kitchen equipment failure)
- Utilized in Summer Feeding Program as a mobile unit

The proposed vehicle is a 2014 Ford Escape, S Model. Angie told the board that Rick Holsomback, Director of Transportation, has obtained Government Contract information from Brooker Ford. The government price is \$19,968.00. Angie thanked the board for their consideration. Dr. Judy Gilreath recommended the board approve the purchase of the vehicle for the School Nutrition Department. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0.

#### Approval of Drain Cleaning Services

Angie Brown, Director of School Nutrition, said that the School Nutrition Department requests the Board of Education approval of A-1 Pumping, Inc. as approved vendor for drain cleaning services. They will also be the vendor of choice for the Whitfield County Maintenance Department. Two vendors responded to request for pricing. A-1 Pumping, Inc. met all bid terms and conditions and they were the lowest bidder. Dr. Judy Gilreath recommended the board approve A-1 Pumping, Inc for drain cleaning services. Tony Stanley moved approval and Bill Worley seconded. The board approved 5-0.

### Personnel

Louis Fordham recommended the board approve the personnel actions as discussed in executive session. Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0.

### **Previous Business**

### **New Business**

#### First Reading of Change in Board Policy: Solicitations by Students KEBB

Dr. Gilreath recommended the board approve the first reading of board policy KEBB: Solicitations by Students. Dr. Gilreath said that when we changed the policy where the board would not approve fundraisers anymore she missed this one. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

#### Donation Check for Southeast High School

Dr. Gilreath told the board that Southeast was given a donation check in the amount of \$75,000.00. The plans they have for the money are listed below:

- New bleacher seats in gymnasium
- New drama curtains in auditorium
- Baseball field – new backstop netting and padding, new dugout padding and netting, infield renovation, and new windscreens on outfield fence and foul line with lettering
- Gym painting

Dr. Gilreath recommended the board accept the check in the amount of \$75,000.00. Bill Worley moved approval and Louis Fordham seconded. The board approved 5-0.

#### Donation Check for Dug Gap Elementary School

Dr. Gilreath said that Dug Gap Elementary School was given a donation check in the amount of 36,000.00. As construction began on the parking lot at Dug Gap Elementary, issues began to surface that were overlooked in the original estimate. The retention pond needs to be enclosed with a fence as a safety precaution. Also, in an effort to make this transition as smooth as possible for our adjoining neighborhood, we agreed to add some landscaping at the edge of our property. Dr. Gilreath recommended the board accept the check in the amount of \$36,000.00. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

#### Adoption of 2014 Board Meeting Calendar

Dr. Gilreath recommended the board approve the 2014 Board Meeting Calendar. Louis Fordham moved approval and Rodney Lock seconded. The board approved 5-0.

#### Donation Check for Westside Middle School

Dr. Gilreath said that Westside Middle School was given a check in the amount of \$21,281.00 from Nabors to Neighbors. This check was given to help the remodeling of the vestibule area of the school for safety reasons. Dr. Gilreath recommended the board accept the check in the amount of \$21,281.00. Tony Stanley moved approval and Thomas Barton seconded. The board approved 5-0.

#### Election of Whitfield County Board of Education Chairman

Mr. Fordham asked for nominations for Board Chairman. Bill Worley nominated Louis Fordham and Rodney Lock seconded the nomination. There were no other nominations. The board approved 4-1 with Louis Fordham not voting.

#### Election of Whitfield County Board of Education Vice Chairman

Mr. Fordham asked for nominations for Board Vice Chairman. Tony Stanley nominated Bill Worley. Louis Fordham seconded the nomination. There were no other nominations. The board approved 4-1 with Bill Worley not voting.

#### **Board Member Reports**

Rodney Lock thanked everyone for the beautiful plant, the card that was signed by everyone at the central office, and for their thoughts and prayers during the loss of his father.

**Adjournment**

There being no further business, the meeting was adjourned at 6.52 p.m.

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Secretary

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Chairman

MINUTES OF CALLED BOARD MEETING  
January 14, 2014

The Whitfield County Board of Education held a called meeting at the Whitfield County Central Office on January 14, 2014. Chairman Louis Fordham called the meeting to order at 9:34 a.m.

Present were the following board members:

Thomas Barton  
Louis Fordham  
Rodney Lock  
Tony Stanley  
Bill Worley

Also present were the following staff members:

Judy Gilreath  
Carolyn Weaver

**Executive Session**

Superintendent Judy Gilreath recommended the board move into executive session for the purpose of personnel and discussing two tribunal appeals. Thomas Barton moved approval and Bill Worley seconded. The board approved 5-0.

**Return to Regular Session**

The board having taken no action in executive session returned to regular session at 10:00 a.m.

Present were the following board members:

Thomas Barton  
Louis Fordham  
Rodney Lock  
Tony Stanley  
Bill Worley

Also present were the following staff members:

Judy Gilreath  
Carolyn Weaver

**Declare Westside Head Start Property as Surplus**

Dr. Judy Gilreath, Superintendent, recommended to the board to declare Westside Head Start Property as Surplus. Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.

**Personnel**

Louis Fordham recommended the board approve the personnel actions as discussed in executive session. Tony Stanley moved approval and Bill Worley seconded. The board approved 5-0.

**Student Tribunal Appeal Decision – Two Cases**

1<sup>st</sup> Case – Louis Fordham made a motion to uphold the decision of the tribunal panel. Rodney Lock seconded the motion. The board approved 4-0 with Bill Worley abstaining.

2<sup>nd</sup> Case – Louis Fordham made a motion to uphold the decision of the tribunal panel. Bill Worley seconded the motion. The board approved 5-0.

**Board Member Comments**

None

**Adjournment**

There being no further business, the meeting was adjourned at 10:12 a.m.

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Chairman

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Secretary