

MINUTES OF
CALLED WORK SESSION
July 13, 2015

The called work session meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on July 13, 2015. Chairman Louis Fordham called the meeting to order at 5:32 p.m.

Present were the following board members:

Thomas Barton
Louis Fordham
Rodney Lock
Tony Stanley
Bill Worley

Others present:

Judy Gilreath
Mike Ewton
Eric Beavers
Carolyn Weaver

Adoption of Agenda

Chairman Louis Fordham recommended the board members adopt the agenda as presented. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0.

Executive Session

Superintendent Judy Gilreath recommended the board members move into executive session to discuss personnel and real estate. Chairman Louis Fordham said that a recommendation had been made to move into executive session. Thomas Barton moved approval and Louis Fordham seconded. The board approved 5-0.

Adjournment

The board members having taken no action in Executive Session adjourned Executive Session at 6:02 p.m. Tony Stanley moved approval and Rodney Lock seconded. The board approved 5-0.

Meeting was adjourned at 6:02 p.m.

Secretary

Chairman

MINUTES OF BOARD MEETING
July 13, 2015

The regular meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on Monday, July 13, 2015. Chairman Louis Fordham called the meeting to order at 6:30 p.m.

Present were the following board members:

Thomas Barton
Louis Fordham
Rodney Lock
Tony Stanley
Bill Worley

Also present were the following staff members:

Judy Gilreath	Kelly Johnson Coon
Wanda Phillips	Eric Beavers
Audrey Williams	Carolyn Weaver
Mike Ewton	

Also present:

A list of the public in attendance is a part of the backup minutes.

Adoption of Agenda

Chairman Louis Fordham recommended the board members adopt the agenda as presented. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0.

Pledge of Allegiance

Easton Christopher, 10th grade at Coahulla Creek High School, led the Pledge of Allegiance.

Moment of Silent Reflection

Louis Fordham asked everyone to observe a moment of silence.

Inspiration

Easton Christopher gave the inspiration. He shared a poem called, "Sick" by Shel Silverstein. The poem was about a little girl who said she could not go to school today because she was sick. She began to list all of the different things that was wrong with her until someone told her that today was Saturday so she said, "G'bye, I'm going out to play!" The board thanked Easton for taking time out of his summer to come and lead the pledge and inspiration.

Recognitions and Presentations

None

Hearing of Individuals

None

Approval of Minutes – June 1, 2015 Board Meetings and June 16, 2015 Called Board Meeting

Louis Fordham recommended the board approve the minutes for the June 1, 2015 board meetings and the June 16, 2015 called board meeting. Thomas Barton moved approval and Bill Worley seconded. The board approved 5-0.

Approval of Purchase Orders over \$25,000.00

Dr. Judy Gilreath, Superintendent, presented the following purchase orders for approval:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Telenet, Inc.	Materials and Labor EES Mobile Project (cables & wires) (ESPLOST)	\$26,475.11
Telenet, Inc.	Wireless Upgrade NHS (ESPLOST)	\$35,398.20
Northwest Evaluation Association	MAP Renewal License for 2015-2016	\$110,712.50
CompassLearning, Inc.	Professional Learning Software Packages	\$78,600.00
Santeck Waste Services, Inc.	Waste Services for Whitfield County Schools 2015-2016	\$148,886.28
Modular Space Corporation	Rental for Modular Classrooms during Renovation at EES (ESPLOST)	\$87,433.54
Dalton Carpet Mart	Labor Materials to install Sideline Turf to Home and Visitors Side at SHS	\$54,200.00
ENA Services, LLC	FY16 Broadband Discounted by Erate at 88%	\$42,360.00
CDW-G Computer Services	Statement of Work for Implementation of Wireless Project at COB ESPLOST	\$74,440.00
CDW-G Computer Services	NHS Computer Software and Striving Reader Amended Budget Equipment	\$32,428.00
Follett Educational Services	Destiny District Member Library License Renewal	\$27,059.21

Louis Fordham said that a recommendation had been made to approve the purchase orders as presented. Rodney Lock moved approval and Tony Stanley seconded. The board approved 5-0.

Financial Reports

Kelly Johnson Coon, Director of Finance, presented the General Fund Balance and the Capital Projects report as of May 31, 2015. Louis Fordham recommended the board approve the reports as presented. Louis Fordham moved approval and Thomas Barton seconded. The board approved 5-0. The financial reports are a part of these minutes.

Superintendent's Reports

Teaching & Learning

Second Reading of the Whitfield County Schools Grading Systems Policy: IHA

Dr. Judy Gilreath, Superintendent, recommended the board approve the second reading of the Whitfield County Schools Grading Systems Policy: IHA. The policy was changed to bring consistency to grading county-wide. Tony Stanley moved approval and Louis Fordham seconded. The board approved 5-0.

Class Size Waiver 2015-2016

Dr. Judy Gilreath, Superintendent, recommended the board approve the Class Size Waiver for 2015-2016. Dr. Gilreath said that this would allow up to four students above current requirements. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0. The Waiver is a part of the minutes.

Assessment and Accountability

House Bill 91: Graduation Test Waivers

Dr. Audrey Williams, Assistant Superintendent for Assessment and Accountability, gave an update on HB: 91. This is the bill that created a new state law which provides that students shall no longer be required to earn a passing score on any graduation tests to earn a high school diploma. She said that since our last report we have given out 18 more diplomas bringing our total to 333. Audrey said that kids are not thinking about it right now because of summer. But she said that once school starts back it will probably pick up again.

CompassLearning Odyssey Renewal Contract

Dr. Audrey Williams, Assistant Superintendent for Assessment and Accountability, recommend that the board approve the CompassLearning Odyssey Renewal Contract. She said that this is a great tool that the teachers use. It helps plan activities for students based on their MAP scores. This assigns work for the students to help with intervention. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

Operations

Kone Inc. Contractor Supply Service to Elevators, Stair Climber, and Lifts

Mike Ewton, Assistant Superintendent of Operations, recommended approval of the contract with KONE for monthly maintenance on all elevators and handicap lifts in WCS for the 2015-2016 year. This agreement is mandated by the State of Georgia. The total cost of the agreement is \$16,500.00. Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.

Kinard Realty Real Estate Purchase Agreement for Property at GA 2 and Cleveland HWY in Varnell, GA

Mike Ewton, Assistant Superintendent of Operations, presented the sales contract to the board. Dr. Judy Gilreath, Superintendent, recommended the board approve the Purchase Agreement with Glenridge Development for the sale of Whitfield County School's Varnell Property that is located adjacent to Varnell Elementary School alongside Cleveland Highway. It is 2 plus acres and sold for \$500,000.00. Rodney Lock moved approval and Thomas Barton seconded. The board approved 5-0.

Contract with KRH Architects Inc. for WCS Projects

Mike Ewton, Assistant Superintendent of Operations, recommended that the board approve the contract with KRH Architects for the projects listed. These are all donation projects. Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.

CDW Government LLC Statement of Work

Mike Ewton, Assistant Superintendent of Operations, recommended that the board approve CDW Government Statement of Work Agreement. Tony Stanley moved approval and Bill Worley seconded. The board approved 5-0.

Resolution Requesting the Assistance of the GaDOE Facilities Section in the Development of the New Five Year Facilities Plan

Mike Ewton, Assistant Superintendent of Operations, recommended that the board approve the resolution to develop the new five-year local facilities plan. Whitfield County Schools plan will expire on June 30, 2016. The board will be developing a new five-year local plan as required by O.C.G.A. 20-2-260 during this fiscal year. The board is requesting the assistance of the GaDOE Facilities Section in the development of the new five-year local facilities plan to be completed by March 15, 2016. Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0. The Resolution is a part of the minutes.

FY15 WCS School Nutrition Sanitation Scores

Mike Ewton, Assistant Superintendent of Operations, presented the Nutrition Sanitation Scores for 2014-2015. He said that they did an outstanding job. He introduced Angie Brown, Director of School Nutrition. Angie told the board that her staff takes this very seriously. She said that it has become a competition between the managers and their staff. We are very proud of these scores. The board told Angie that they should be. These are great. Louis told her that we appreciate all that you and your staff do.

FY16 Georgia Education Cooperative (GEC) School Nutrition Bids

Angie Brown, Director of School Nutrition, told the board that this is for information only. This is the bid summary for the School Nutrition Department for the School Year 2015-2016. She said that the bids listed are Georgia Education Cooperative Bids and are approved by the respective Board of Education of the bid administrator. The GEC is comprised of forty-four north Georgia Schools Districts; represented by School Nutrition Directors. The GEC is an effort to cooperatively bid and purchase various food, supply and equipment items.

FY16 Whitco Produce Bid

Angie Brown, Director of School Nutrition, recommended that the board approve the extension of the produce bid with Whitco for the 2015-2016 school year. She said that Whitco currently supplies produce to all 22 Whitfield County School locations and has agreed to extend the bid at the existing rate of vendor's cost plus a fixed fee of \$1.50 per case. Angie said that Whitco has good quality produce and their service is good. Thomas Barton moved approval and Bill Worley seconded. The board approved 5-0.

Support Services

Evidentiary Panel Members for 2015-2016

Wanda Phillips, Chief Officer of Support Services, recommended that the board approve the Evidentiary Panel Members only for 2015-2016. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0. Chairman Louis Fordham recommended that Dr. Judy Gilreath's name be removed as one of the hearing officers. He stated that the appeal process comes directly to her and that this could be a conflict. There should be another administrator put in her place. He would like to amend this part and have another administrator added. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

Memorandum of Understanding with Hamilton Sports Medicine

Dr. Judy Gilreath, Superintendent, presented the Athletic Trainer Services Agreement with Hamilton Sports Medicine. This agreement provides trainers at all sports events. She said that she talked with Kevin Roberts and told him that we would have to remove the part about advertising on any of the schools' websites. She said that this is against school policy. She told Kevin that this was going before our board tonight for approval so she would strike through the part about advertising on our websites and initial it. He agreed. Dr. Gilreath recommended the board approve the Memorandum of Understanding with Hamilton Sports Medicine as presented. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

After School Care Workers

Wanda Phillips, Chief Officer of Support Services, asked the board to approve the following afterschool care workers:

- Angie Purkey and Bryn Richmond – Antioch Elementary School
- Kaliann Whaley and Katie Palmer – Cohutta Elementary School
- Ashlyn Hasty and Sulema Aguero – Dawnville Elementary School
- Summer Faith, Heather Flood, Jonathan Gowan, Mason Morehouse, Kailyn Callahan, Mallory Morehouse, and Gavin Thompson – Dug Gap Elementary School
- Destin Jones, Jamie Steadman, and Cindy Weaver – Pleasant Grove Elementary
- Donna Cook – Valley Point Elementary School
- Grant Hendrix, Whitney Wilkins, Mary Pepper, and Celeste Cobb – Varnell Elementary School
- Hannah Carlock, Ashlyn Davis, and Ashton Fincher – Westside Elementary School

Louis Fordham moved approval and Tony Stanley seconded. The board approved 5-0.

Personnel

Dr. Judy Gilreath, superintendent, recommended the board approve the personnel actions as discussed in executive session to include the following:

- Compensation package for Mrs. Kelly Johnson Coon, director of finance, for the fiscal year 2016.

I.		<u>Certified Personnel 2014-15</u>	II.		<u>Certified Personnel 2015-16</u>
A.	6	Resignations	A.	1	Resignations
B.	0	Recommendations	B.	19	Recommendations
C.	0	Transfers	C.	4	Transfers
D.	0	Other Certified Actions	D.	0	Other Certified Actions
E.	0	Terminations	E.	0	Terminations
III.		<u>Classified Personnel 2014-15</u>	IV.		<u>Classified Personnel 2015-16</u>
A.	7	Resignations	A.	1	Resignations
B.	0	Recommendations	B.	15	Recommendations
C.	0	Transfers	C.	3	Transfers
D.	0	Other Classified Actions	D.	0	Other Classified Actions
E.	0	Terminations	E.	0	Terminations

Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0. The personnel report is a part of the minutes.

Previous Business

None

New Business

First Reading of Board Policy BCBP: Board Meeting Agendas

Dr. Judy Gilreath, Superintendent, said that this is to allow for flexible times for work sessions. This would bring the policy in line with current practice. Louis said that we need to remove the part stating during the work session because we receive our agenda before the meeting starts. Dr. Gilreath said that she would remove that part. She asked the board to approve the first reading of Board Policy BCBP. Thomas Barton moved approval and Bill Worley seconded. The board approved 5-0

First Reading of Board Policy DJE: Purchasing

Dr. Judy Gilreath, Superintendent, said that this is to align LBOE policy with current personnel positions. She asked the board to approve the first reading of Board Policy DJE. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

First Reading of Board Policy DJEAC-R(1): Purchasing or Credit Card Use

Dr. Judy Gilreath, Superintendent, said that this is required by auditors to provide written procedure for use of system credit card. She asked the board to approve the first reading of Board Policy DJEAC-R(1). Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.

First Reading of Board Policy GAD: Professional Development Opportunities

Dr. Judy Gilreath, Superintendent, said that this is to align LBOE policy with state rule 160-3-3-04 as amended. She asked the board to approve the first reading of Board Policy GAD. Rodney Lock moved approval and Tony Stanley seconded. The board approved 5-0.

First Reading of Board Policy JGJA: Suicide Prevention

Dr. Judy Gilreath, Superintendent, said that this is to align LBOE policy with state changes in House Bill 198-Georgia Code 20-2-779. This is to add training as required by law. She asked the board to approve the first reading of Board Policy JGJA. Louis Fordham moved approval and Tony Stanley seconded. The board approved 5-0.

First Reading of Board Policy JCDAG: Bullying

Dr. Judy Gilreath, Superintendent, said that this is to align LBOE policy with state rule changes O.C.G.A. 20-2-751.4. This change applies to cyberbullying. She asked the board to approve the first reading of Board Policy JCDAG. Tony Stanley moved approval and Bill Worley seconded. The board approved 5-0.

First Reading of Board Policy JCDAE: Weapons

Dr. Judy Gilreath, Superintendent, said that this is to align LBOE policy with state changes in House Bill 492 O.C.G.A. 16-11-127.1, O.C.G.A. 20-2-1184, and O.C.G.A. 20-2-751. She asked the board to approve the first reading of Board Policy JCDAE. Louis Fordham moved approval and Rodney Lock seconded. The board approved 5-0.

First Reading of Board Policy JGI: Child Abuse or Neglect

Dr. Judy Gilreath, Superintendent, said that this is to align LBOE policy with state language changes in House Bill 268 O.C.G.A. § 49-5-41 and O.C.G.A. § 19-7-5. She asked the board to approve the first reading of Board Policy JGI. Bill Worley moved approval and Louis Fordham seconded. The board approved 5-0.

First Reading of Board Policy JGCD: Medication

Dr. Judy Gilreath, Superintendent, said that this is to align LBOE policy with state changes in SB126. This is adding medication levalbuterol sulfate. Such persons can administer to a student in perceived respiratory distress, regardless of whether the student has a prescription for levalbuterol sulfate. She asked the board to approve the first reading of Board Policy JGCD. Tony Stanley moved approval and Louis Fordham seconded. The board approved 5-0.

Donations for July 2015

The following donation checks were presented to the board for approval:

<u>Schools</u>	<u>Description of Donation</u>	<u>Amount of Check</u>
Southeast High School	Raider 1&2 Activity Bus Parking Shelter	\$168,632.00
Southeast High School	Turf for Sidelines	\$54,200.00
Southeast High School	AP Take Home Books	\$25,590.00
Southeast High School	Architect Fees for Field House	\$46,656.00
North Whitfield Middle School	Mohawk, Becklers, and Johns Lumber Donated Carpet Tiles and Vinyl Flooring for Offices and Classrooms	

Dr. Gilreath recommended the board accept the donations as presented. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

Adjournment

There being no further business, the meeting was adjourned at 7:15 p.m.

Secretary

Chairman