

MINUTES OF
CALLED WORK SESSION
August 1, 2016

The called work session meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on August 1, 2016. Chairman Bill Worley called the meeting to order at 5:32 p.m.

Present were the following board members:

Thomas Barton
Louis Fordham
Rodney Lock – Arrived late and joined board in Executive Session
Tony Stanley
Bill Worley

Others present:

Judy Gilreath
Karey Williams
Mike Ewton
Richard Hill
Eric Beavers
Carolyn Weaver

Adoption of Agenda

Chairman Bill Worley recommended the board members adopt the agenda as presented. Thomas Barton moved approval and Tony Stanley seconded. The board approved 4-0.

Executive Session

Superintendent Judy Gilreath recommended the board members move into executive session to discuss personnel and land. Chairman Bill Worley said that a recommendation had been made to move into executive session to discuss personnel and land. Louis Fordham moved approval and Thomas Barton seconded. The board approved 4-0.

Adjournment

The board members having taken no action in Executive Session adjourned Executive Session at 6:35 p.m. Tony Stanley moved approval and Rodney Lock seconded. The board approved 5-0.

Meeting was adjourned at 6:35 p.m.

Secretary

Chairman

MINUTES OF BOARD MEETING

August 1, 2016

The regular meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on Monday, August 1, 2016. Chairman Bill Worley called the meeting to order at 6:35 p.m.

Present were the following board members:

Thomas Barton
Louis Fordham
Rodney Lock
Tony Stanley
Bill Worley

Also present were the following staff members:

Judy Gilreath	Kelly Coon
Karey Williams	Eric Beavers
Audrey Williams	Carolyn Weaver
Mike Ewton	
Wanda Phillips	

Also present:

A list of the public in attendance is a part of the backup minutes.

Adoption of Agenda

Chairman Bill Worley recommended the board members adopt the agenda as presented. Louis Fordham moved approval and Tony Stanley seconded. The board approved 5-0.

Pledge of Allegiance

Chairman Bill Worley led the pledge of allegiance.

Moment of Silent Reflection

Chairman Bill Worley asked everyone to observe a moment of silence.

Inspiration

There was no inspiration.

Recognitions and Presentations

Junior Achievement Presentation – Jessica Trivino, District Director

Jessica Trivino, District Director for Junior Achievement, presented the following information about the program. She said that JA is a non-profit organization whose vision is to educate and inspire young people to value free enterprise, business and economics. We have volunteers from the community that go into classrooms to share their own experiences and to motivate students to succeed. Jessica said that this is done through hands-on, interactive lessons that are provided by JA. All of these programs are funded by business and community support. JA enhances the importance of education by working with students in school and how it can be applied in the real world. These programs also help students realize the importance of staying in school. See the list of the following programs:

Elementary Programs

Kindergarten – Ourselves
1st Grade – Our Families
2nd Grade – Our Community

3rd Grade – Our City
4th Grade – Our Region
5th Grade – Our Nation

3rd -5th Grade – JA More than Money

Middle Grades Programs

6th – JA it's My Business
7th & 8th - JA Economics for Success
6th – 8th - JA Job Shadow
6th – 8th – JA It's My Future
8th – JA Finance Park Virtual

High School Programs

9th – 12th – JA Personal Finance
9th – 12th – JA Be Entrepreneurial
9th – 12th – JA Career Success
9th – 12th – JA Job Shadow
9th – 12th – JA Company Program

Hearing of Individuals

None

Approval of Minutes – July 11, 2016 Board Meetings

Bill Worley recommended the board approve the minutes for the June 6, 2016 board meetings. Bill Worley moved approval and Rodney Lock seconded. The board approved 5-0.

Purchase Orders Over \$25,000

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Southern Management	Cleaning Services for All Schools	\$2,199,496.56
Santek Waste Services, Inc.	Waste Services for Whitfield County Schools 2016-2017	\$136,082.21
CDW-G Computer Centers	Computers for Schools Lunchrooms Food Service	\$28,101.00
CDW-G Computer Centers	Chromebooks, Cart, and License for AP Classes SHS	\$164,999.90
CDW-G Computer Centers	Chromebooks, Cart, and License for PHS	\$36,658.00
CDW-G Computer Centers	Chromebooks, Cart, and License for NHS	\$135,300.00
CDW-G Computer Centers	Chromebooks, Software, Setup for NWMS	\$121,836.00
CDW-G Computer Centers	Chromebooks, Software, Setup for NHMS	\$137,100.00
CDW-G Computer Centers	Technology Supplies for NWMS	\$43,983.02
CDW-G Computer Centers	Activboards NWMS	\$42,490.00
Whitfield CO. Board of Health	School Nurse Program (5 Nurses) SSC	\$256,214.00

Rodney Lock moved approval and Thomas Barton seconded. The board approved 5-0.

Financial Reports

- There was no financial report for the month of August
- Review WCBOE 5 Year Tax Digest and Millage Rate – Kelly Coon, Director of Finance presented the review on the 5 Year Digest and Millage Rate. She stated that we would advertise the analysis of the 5 Year Tax Digest and Millage Rate document. Kelly said that we are requesting to keep the millage rate at 18.756. This would be advertised for two weeks and would be voted on at a Called Board Meeting on Monday, August 8, 2016. The meeting will take place at 6:00 p.m. at the Whitfield County Board of Education.

Superintendent's Reports

Teaching & Learning

District Literacy Update – Michelle Caldwell

Michelle Caldwell, Director of Elementary Curriculum, shared the following information about our District Literacy Program:

Whitfield County Schools Literacy Beliefs

1. Literacy is a life-long process in which all students learn to read, write, and communicate.
2. Effective reading instruction includes a balanced approach consisting of phonemic awareness, phonics, comprehension, vocabulary, and fluency.
3. Ongoing professional development in literacy is essential for teacher and student success.
4. Reading and writing are reciprocal processes which follow a continuum of learning.

5. Students should be engaged in daily, authentic, and meaningful experiences when reading, writing, speaking, and listening.
6. Teachers begin with student understanding and build from those strengths to construct new learning.

At the end of the 2014-2015 school year, all 13 of Whitfield County elementary school administrators, instructional coaches, and central office teaching and learning staff began a journey focused on increased student achievement in the areas of reading and writing. In order to achieve those goals, we knew that we had to research and develop a literacy framework that all 13 schools would support. In previous years, 5 of the elementary schools received Literacy Collaborative training, 5 schools received the Striving Readers grant which provided funding for resources and training, while the remaining 3 schools did not receive funds/support from either of the above mentioned initiatives.

While it's important for schools to have autonomy in how they meet needs of diverse learners, curriculum and pacing must be common. Our families often move within the district making the commonalities in instructional practices necessary. Students who move schools can experience anxiety and uncertainty, and it's our goal to make schools within our district "more alike than different" to help with that transition. Additionally, when all schools are moving in the same direction, it increases collaboration among schools which is necessary for increasing teacher knowledge and improving instructional practices.

Reading is a complex process that requires several processes to occur simultaneously in order for a student to reach proficiency. In 2016, elementary schools had over 1,800 hours devoted to researching literacy development and making decisions regarding our beliefs about how students learn to read and write. Having common beliefs is vital because all instructional decisions are based on beliefs that we hold as educators.

The implementation plan is as follows: This is a 3-5 year plan.

- 1) All k-3 teachers attend 8 days of intense literacy training (Growing Readers) provided by RESA reading specialists followed by on-site coaching from the RESA specialist and school instructional coach.
- 2) 2016-2017, all school instructional coaches will receive training in research-based guided reading and writing practices. School coaches will deliver, model, and support this training within their schools. Principals are developing the implementation plan of their school.

Where we are currently:

- 1) In 2015-2016, **63** kindergarten-third grade teachers were trained and supported in Growing Readers.
- 2) In 2016-2017, **74** kindergarten-third grade teachers were trained and supported in Growing Readers.
 - We have approximately 60 teachers remaining who will receive training in 2017-2018 at which time, All k-3 teachers will have received training and ongoing, job-embedded support.
 - Unique to this plan is that we are training **ALL teachers in k-3** and not just the homeroom teachers.

Data we will analyze for trends and evidence of effectiveness are (but not limited to):

- 1) K-5 MAP data in reading
- 2) In 5 schools, progression through guided reading levels will be analyzed.
- 3) In grades 3-5, milestones data in reading and ELA will be analyzed.

Michelle thanked the board for all that they do. She said that this gives a child hope.

Assessment and Accountability

Georgia Milestones - EOG Report for Spring 2016

Dr. Audrey Williams, Assistant Superintendent for Assessment and Accountability, presented the following information on the EOG Report for Spring 2016:

Grade 3

- English Language Arts, Science, and Social Studies
 - Decreased the number of students who exceed state expectations.
 - Increased the number of students who do not meet state standards.
- **Math**
 - **Increased the number of students who exceed state expectations.**
 - **Decreased the number of students who do not meet state standards.**

Grade 4

- **English Language Arts and Science**
 - Decreased the number of students who exceed state expectations.
 - **Decreased the number of students who do not meet state standards.**
- **Math**
 - **Increased the number of students who exceed state expectations.**
 - **Decreased the number of students who do not meet state standards.**
- **Social Studies**
 - Decreased the number of students who exceed state expectations.
 - Increased the number of students who do not meet state standards.

Grade 5

- **English Language Arts, Science, and Social Studies**
 - **Increased the number of students who exceed state expectations.**
 - **Decreased the number of students who do not meet state standards.**
- **Math**
 - **The number of students who exceed state expectations remained the same.**
 - **Decreased the number of students who do not meet state standards.**

Grade 6

- **English Language Arts**
 - Decreased the number of students who exceed state expectations.
 - **Decreased the number of students who do not meet state standards.**
- **Math**
 - **Increased the number of students who exceed state expectations.**
 - **Decreased the number of students who do not meet state standards.**
- **Science**
 - **Increased the number of students who exceed state expectations.**
 - Increased the number of students who do not meet state standards.
- **Social Studies**
 - **Increased the number of students who exceed state expectations.**
 - **The number of students who do not meet state standards remained the same.**

Grade 7

- **English Language Arts**
 - Decreased the number of students who exceed state expectations.
 - **The number of students who do not meet state standards remained the same.**
- **Math**
 - **Increased the number of students who exceed state expectations.**
 - **Decreased the number of students who do not meet state standards.**
- **Science**
 - **The number of students who exceed state expectations remained the same.**
 - **Decreased the number of students who do not meet state standards.**
- **Social Studies**
 - Decreased the number of students who exceed state expectations
 - **Decreased the number of students who do not meet state standards.**

Grade 8

- **English Language Arts and Math**
 - **Increased the number of students who exceed state expectations.**
 - **Decreased the number of students who do not meet state standards.**

- **Science**
 - Decreased the number of students who exceed state expectations
 - **The number of students who do not meet state standards remained the same.**
- **Social Studies**
 - **The number of students who exceed state expectations remained the same.**
 - **Decreased the number of students who do not meet state standards.**

Georgia Milestones – EOC Reports for Winter 2015

Dr. Audrey Williams, Assistant Superintendent for Assessment and Accountability, told the board that we have fewer students that take this test in the winter. Copies of the results are in their board packet and also on the WCS website.

Georgia Milestones – EOC Reports for Spring 2016

Dr. Audrey Williams, Assistant Superintendent for Assessment and Accountability, presented the following information on the EOG Report for Spring 2016:

English Language Arts

- Ninth Grade Literature and Composition
 - Decreased the number of students who exceed state expectations
 - Increased the number of students who do not meet state standards
- American Literature and Composition
 - Decreased the number of students who exceed state expectations
 - Increased the number of students who do not meet state standards

Math

- **Analytic Geometry**
 - **Increased the number of students who exceed state expectations**
 - **Decreased the number of students who do not meet state standards**
- Algebra 1
 - No comparison – Spring 2015 Coordinated Algebra Spring 2016 Algebra 1

Science

- Biology
 - Decreased the number of students who exceed state expectations.
 - Increased the number of students who do not meet state standards.
- **Physical Science**
 - **The number of students who exceed state expectations remained the same.**
 - **Decreased the number of students who do not meet state standards.**

Social Studies

- **United States History**
 - **The number of students who exceed state expectations remained the same.**
 - **Decreased the number of students who do not meet state standards.**
- Economics/Business/Free Enterprise
 - Decreased the number of students who exceed state expectations.
 - Increased the number of students who do not meet state standards.

Wellness Program Report – Angie Brown

Angie Brown, Director of School Nutrition, presented the following information about Whitfield County's Wellness Program:

- Wellness policy recognizes that student wellness and proper nutrition are related to students' well-being, growth, development, and readiness to learn. She said that our board is committed to providing a school environment that promotes and protects our student wellness, proper nutrition, nutrition education, and regular physical activity as part of the total learning experience.
- Wellness Committee
 - Key Stakeholders:
Angie Brown, Director of School Nutrition
Chris Parker, Director of Student Services
David Thacker, Director of Middle School Curriculum
Teresa Andrews, Healthcare Science Teacher
Lyn Douglas, Health and Physical Education Teacher
Mike Ewton, Assistant Superintendent of Operation
Eric Beavers, Communications Specialist
Amber Gallegly, Parent Representative
- Nutrition Guidelines – All food and beverage made available on campus during the school day are consistent with the requirements of federal and state law.
- Nutrition Education and Promotion – Angie said that our policy states that it is the intent of the Board that the district shall teach, encourage and promote healthy eating by students. She shared pictures on a promotion about milk and Dr. Seuss's book; *We love Green Eggs & Ham*.
- Summer Nutrition Program - we served the following meals:
 - Breakfast – 32,026
 - Lunch – 244, 257
 - Total Meals Served – 276,283
- Physical Education – Eat well. Play more! All students in grades K-12 shall have the opportunities, support and encouragement to be physically active on a regular basis. The system provides physical education consistent with federal and state requirements.
- Other School-Based Activities – School-based activities goals are part of the wellness policy.
 - Professional training and development for school nutrition staff and teachers in the areas of nutrition, physical education, first aid and other health related instruction.
 - Make sure fundraising efforts and reward programs are supportive of healthy eating, by encouraging administrators and teachers to support the healthy school environment.
 - Encourage departmental partnerships and collaboration to promote healthy lifestyles.

Angie provided slides for the power point showing different activities that took place through the system.

- Nutrition staff had an outdoor End of Year Celebration with all kinds of games and activities.
- Nutrition staff held a Health & Wellness Retreat
- New Hope Elementary School held a Color Run for students and staff
- New Hope Middle School students cleared a Walking trail
- School Nutrition held a parade using cooking utensils as their instruments

Angie told the board that our Wellness Policy will be assessed annually for effectiveness and implementation. The Wellness Committee will establish annual goals and benchmarks to insure the most effective measures and standard are in place. The annual report will be provided to the Board and posted on the WCS Website. Angie thanked the board for the opportunity to share the great things that are happening with the WCS Nutrition Department. All of this information is on the WCS website.

Statement of Work with CDW Government LLC

Mike Ewton, Assistant Superintendent of Operations, recommended that the board approve CDW Government Statement of Work Agreement. This is for the Google related Professional Development Workshops. Louis Fordham moved approval and Bill Worley seconded. The board approved 5-0.

Support Services

After School Care Workers

Wanda Phillips, Chief Officer of Support Services, asked the board to approve the following afterschool care workers:

- Ebony Echevarria– Dawnville Elementary School
- Seth Barnett and Tori Green – Dug Gap Elementary School
- Madelyn Logan and Ryan Green – New Hope Elementary School
- Erin Elrod and Lindsey Elrod – Varnell Elementary School

Bill Worley moved approval and Rodney Lock seconded. The board approved 5-0.

Personnel

Judy Gilreath, Superintendent, recommended the board approve the August personnel actions as discussed in executive session to include the following:

Personnel Recommendations for August 1, 2016

I.		<u>Certified Personnel 2015-16</u>	II.		<u>Certified Personnel 2016-17</u>
A.	6	Resignations	A.	2	Resignations
B.	0	Recommendations	B.	16	Recommendations
C.	0	Transfers	C.	6	Transfers
D.	0	Other Certified Actions	D.	0	Other Certified Actions
E.	0	Terminations	E.	0	Terminations
III.		<u>Classified Personnel 2015-16</u>	IV.		<u>Classified Personnel 2016-17</u>
A.	17	Resignations	A.	1	Resignations
B.	1	Recommendations	B.	12	Recommendations
C.	1	Transfers	C.	16	Transfers
D.	0	Other Classified Actions	D.	0	Other Classified Actions
E.	2	Terminations	E.	0	Terminations

Tony Stanley moved approval and Thomas Barton seconded. The board approved 5-0. The personnel report is a part of the minutes.

Previous Business

No Report

New Business

First Reading for the Change in Board Policy GBRB: Professional Personnel Time Schedules

Dr. Gilreath, Superintendent, presented the First Reading for the Change in Board Policy GBRB: Professional Personnel Time Schedules. She said that this is to bring the policy in line with Strategic Waiver Contract with the State Board of Education.

First Reading to Rescind Board Policy IDDD: Gifted Student Programs

Dr. Gilreath, Superintendent, presented the First Reading to Rescind Board Policy IDDD: Gifted Student Programs. She said that this was adopted to comply with the State Board of Education rule that we have now waived through our Strategic Waiver Contract with the SBOE.

First Reading to Rescind Board Policy GBA: Professional Personnel Compensation Guides and Contracts

Dr. Gilreath, Superintendent, presented the First Reading to Rescind Board Policy GBA: Professional Personnel Compensation Guides and Contracts. She said that this was adopted only because the State Board of Education rule

required a compliance statement for the state salary scale based on certification. This has been waived through our Strategic Waiver Contract with the SBOE.

Donations for August 2016

Dr. Judy Gilreath, Superintendent, presented the following donations to the board for approval:

<u>Schools</u>	<u>Description of Donation</u>	<u>Amount of Check</u>
Central Office	Totem Outsourcing LLC/New Teacher Orientation	\$5,800.00
Antioch and Eastside	Disney YES Sessions for Leadership Trip	\$24,000.00

Dr. Gilreath recommended the board accept the donations as presented. Rodney Lock moved approval and Tony Stanley seconded. The board approved 5-0.

Adjournment

There being no further business, the meeting was adjourned at 7:51 p.m.

Secretary

Chairman

MINUTES OF
CALLED BOARD MEETING
August 8, 2016

The called board meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on Monday, August 8, 2016. Chairman Bill Worley called the meeting to order at 5:02 p.m.

Present were the following board members:

Thomas Barton
Louis Fordham
Rodney Lock
Tony Stanley
Bill Worley

Others present:

Judy Gilreath	Richard Hill
Karey Williams	Kelly Coon
Audrey Williams	Eric Beavers
Mike Ewton	Carolyn Weaver

Adoption of Agenda

Chairman Bill Worley recommended the board members adopt the agenda as presented. Rodney Lock moved approval and Tony Stanley seconded. The board approved 5-0.

Approval of FY17 Millage Rate

Superintendent Judy Gilreath recommended the board members approve the FY2017 Millage Rate to remain at 18.756 mills. Chairman Bill Worley said that a recommendation had been made to approve the FY2017 Millage Rate to remain at 18.756 mills. Bill Worley moved approval and Thomas Barton seconded. The board approved 5-0.

Waive Out-of-District Tuition for 2016-2017 for Students enrolling in the Apprenticeship Program at the Career Academy

Superintendent Judy Gilreath recommended to the board to waive the Out-of-District Tuition for 2016-2017 school term for students who live outside the Whitfield County School District but wish to enroll in the Apprenticeship Program through the Career Academy. Bill Worley said that a recommendation had been made to Waive the Out-of District Tuition for 2016-2017 Apprenticeship Program at the Career Academy. Thomas Barton moved approval and Rodney Lock seconded. Louis Fordham said that it should be called the Advanced Manufacturing and Business Academy. Louis said that this is an important investment for the community and we need to make sure that it is called the correct name. Chairman Bill Worley withdrew his recommendation and said that a recommendation has been made to Waive Out-of-District Tuition for 2016-2017 for students enrolling in the Advanced Manufacturing and Business Academy Program through the Career Academy. Tony Stanley moved approval and Louis Fordham seconded. The board approved 5-0.

Donations

Dr. Judy Gilreath, Superintendent, presented the following donations to the board for approval:

<u>Schools</u>	<u>Description of Donation</u>	<u>Amount of Check</u>
Central Office	Valic, Terrell L. Akins/New Teacher Orientation	\$500.00
Southeast High School	Football Cleats	\$3,500.00
Eastbrook Middle School	Football Uniforms	\$6,500.00
Valley Point Middle School	Kiln for Art	\$4,000.00
Valley Point Middle School	Furniture	\$37,295.00

Dr. Gilreath recommended the board accept the donations as presented. Bill Worley moved approval and Louis Fordham seconded. The board approved 5-0.

Executive Session

Superintendent Judy Gilreath recommended the board members move into executive session to discuss personnel. . Chairman Bill Worley said that a recommendation had been made to move into executive session to discuss personnel. Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0.

Adjournment

The board members having taken no action in Executive Session adjourned Executive Session at 5:40 p.m. Tony Stanley moved approval and Rodney Lock seconded. The board approved 5-0.

Personnel

Judy Gilreath, Superintendent, recommended the board approve the personnel actions as discussed in executive session to include the following:

- Persons transferred to central office to the role of Director remain on the appropriate salary schedule and receive a supplement in the amount of \$5,000.00.

Personnel Recommendations for August 8, 2016

I.		<u>Certified Personnel 2015-16</u>	II.		<u>Certified Personnel 2016-17</u>
A.	0	Resignations	A.	0	Resignations
B.	0	Recommendations	B.	8	Recommendations
C.	0	Transfers	C.	0	Transfers
D.	0	Other Certified Actions	D.	0	Other Certified Actions
E.	0	Terminations	E.	0	Terminations
III.		<u>Classified Personnel 2015-16</u>	IV.		<u>Classified Personnel 2016-17</u>
A.	0	Resignations	A.	0	Resignations
B.	0	Recommendations	B.	0	Recommendations
C.	0	Transfers	C.	0	Transfers
D.	0	Other Classified Actions	D.	0	Other Classified Actions
E.	0	Terminations	E.	0	Terminations

Bill Worley moved approval and Thomas Barton seconded. The board approved 5-0. The personnel report is a part of the minutes.

Adjournment

Meeting was adjourned at 5:41 p.m.

Secretary

Chairman