

MINUTES OF
CALLED WORK SESSION
December 5, 2016

The called work session meeting of the Whitfield County Board of Education was held at the Whitfield County Central Office on December 5, 2016. Chairman Bill Worley called the meeting to order at 5:34 p.m.

Present were the following board members:

Thomas Barton
Louis Fordham
Rodney Lock - Arrived late and joined board in Executive Session
Tony Stanley
Bill Worley

Others present:

Judy Gilreath
Karey Williams
Mike Ewton
Richard Hill
Carolyn Weaver

Adoption of Agenda

Chairman Bill Worley recommended the board members adopt the agenda as presented. Thomas Barton moved approval and Louis Fordham seconded. The board approved 4-0.

Executive Session

Superintendent Judy Gilreath recommended the board members move into executive session to discuss land and personnel. Chairman Bill Worley said that a recommendation had been made to move into executive session to discuss personnel and land. Bill Worley moved approval and Tony Stanley seconded. The board approved 4-0.

Adjournment

The board members having taken no action in executive session adjourned executive session at 6:25 p.m. Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0.

Meeting was adjourned at 6:25 p.m.

Secretary

Chairman

MINUTES OF BOARD MEETING

December 5, 2016

The regular meeting of the Whitfield County Board of Education was held at the Northwest Georgia College and Career Academy on Monday, December 5, 2016. Chairman Bill Worley called the meeting to order at 6:30 p.m.

Present were the following board members:

Thomas Barton
Louis Fordham
Rodney Lock
Tony Stanley
Bill Worley

Also present were the following staff members:

Judy Gilreath	Kelly Coon
Karey Williams	Carolyn Weaver
Audrey Williams	Richard Hill
Mike Ewton	

Also present:

A list of the public in attendance is a part of the backup minutes.

Adoption of Agenda

Judy Gilreath, Superintendent, recommended to the board to amend the agenda and add under New Business Attachment #23 to extend the Real Estate Agreement. She said that the previous extension expires on December 29, 2016. Chairman Bill Worley said that a recommendation had been made to amend the agenda and add attachment #23 under New Business and to adopt the agenda as presented. Bill Worley moved approval and Thomas Barton seconded. The board approved 5-0.

Pledge of Allegiance

Hannah Hall, America Lema, Haley Williams, Octavia Woodward, Zander Atchley, Evelyn Camacho, Leslies Perez, Vanessa Loya, Kaleb Padilla, and Aubrey Martin are chorus students from Valley Point Elementary School. They led the Pledge of Allegiance.

Moment of Silent Reflection

Chairman Bill Worley asked everyone to observe a moment of silence.

Inspiration

Students from the Valley Point Elementary School's Chorus led the inspiration by singing, *Mele Kalikimaka*, *Christmas Sock Rock*, and *Winter Fantasy*.

Recognitions and Presentations

Solid Waste Authority: Recycle Day Billboard Contest Winners Valley Point and Eastbrook Middle Schools

The board presented the following certificates of congratulations to the students that placed in the Recycle Day Billboard Contest 2016:

- Jazmine Ayabar, 6th grade student at Eastbrook Middle School
- Melissa Trujillo, 7th grade student at Eastbrook Middle School
- Elena Cabero, 8th grade student at Eastbrook Middle School

The students from Valley Point Middle School were recognized but could not be at the board meeting so they are going to be presented their certificates at the January board meeting.

Brody Kinsey Valley Point Middle School, Selected for State Superintendent's Student Advisory Council and Selected as Best Speaker/Debater of the Senate at the 40th Junior Youth Assembly

Brody could not be at the meeting so he will be presented his certificates at the January board meeting.

Jennifer Galvan, Southeast High School, Presented \$1000 Award for her Idea at the Entrepreneurship Seminar

The board presented a certificate of congratulations to Jennifer Galvan for receiving a \$1000 award to help start her idea. She received this at the entrepreneurship seminar that was held at the Fernbank Museum in Atlanta, GA.

Southeast High School FFA Program Places Second in the Area I Farm Business Management Career Development Event and Qualifies for State Competition

The board presented certificates of congratulations to the following FFA students and their teacher for placing 2nd in the Area I Farm Business Management Career Development:

- Mason Ward
- Noah Martel
- Hannah Miller
- Lupita Melgarejo
- Erika Maldonado
- Zack Lumpkin – teacher

US Presidential Scholar Nominees: Gracen Vaughn and River Sandoval, Northwest High School and Raul Garcia, Southeast High School

The board presented certificates of congratulations to the following students for being district US Presidential Scholar Nominees:

- Gracen Vaughn – Northwest High School
- River Sandoval – Northwest High School
- Raul Garcia – Southeast High School

US Senate Youth Program Nominee: Raul Garcia, Southeast High School

The board presented a certificate of congratulations to Raul Garcia, student at Southeast High School, for being a district US Senate Youth Program Nominee.

Georgia Department of Education Recognizes North Whitfield Middle School for Greatest Gains in Attendance

The board presented a certificate of congratulations to Andrea Bradley, principal for North Whitfield Middle School for the greatest gains in attendance as a middle school. The Georgia Department of Education worked to identify the elementary, middle, and high schools that have made the greatest progress in improving student attendance. State School superintendent Richard Woods will recognize the number-one school in each category with a personal visit later this year.

Hearing of Individuals

None

Approval of Minutes – November 7, 2016 Board Meetings

Chairman Bill Worley recommended the board approve the minutes for the November 7, 2016 board meetings. Rodney Lock moved approval and Tony Stanley seconded. The board approved 5-0.

Purchase Orders Over \$25,000

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Futuristic Travel & Tours	Deposit for Raider Ambassador Trip Philadelphia and Washington DC, June 4-11, 2017 SHS (Donor)	\$46,000.00
ESE Holdings, LLC	CTAE-Audio Video Technology & Film Grant CA/VPM	\$30,000.00
William Chesser	Remove carpet and Install New VCT and Base WMS	\$49,109.00

Thomas Barton moved approval and Bill Worley seconded. The board approved 5-0.

Financial Reports

Kelly Johnson Coon, Director of Finance, presented the General Fund Balance and the Capital Projects report as of October 31, 2016. Bill Worley recommended the board approve the reports as presented. Tony Stanley moved approval and Rodney Lock seconded. The board approved 5-0. The financial reports are a part of these minutes.

Superintendent's Reports

Teaching & Learning

- No Report

Assessment and Accountability

- No Report

Operations

Sale of Surplus Buses

Mike Ewton, Assistant Superintendent of Operations, recommended the board approve the sale of surplus buses. He told the board that these are 95 and 96 year buses and they are being replaced by new buses. He told the board that we have 170 buses in our fleet. Thomas Barton moved approval and Louis Fordham seconded. The board approved 5-0.

Bucket Truck Purchase Request

Mike Ewton, Assistant Superintendent of Operations, recommended the board approve the purchase of a used service truck from Reece Elrod Truck Sales, for our Facilities Department to use. This truck is equipped with a 45 foot boom and 800 pound capacity material handler. This is going to make a very versatile piece of equipment that can be used by multiple divisions of our Facilities Department. The purchase price of this truck is \$26,500.00. Louis Fordham moved approval and Rodney Lock seconded. The board approved 5-0.

KRH Architects Fee Change on Eastbrook Baseball/Softball Field Project

Mike Ewton, Assistant Superintendent of Operations, recommended the board approve the final fee and change order on the Eastbrook Baseball/Softball Field. This reduces their contract by \$18, 224.93. Rodney Lock moved approval and Thomas Barton seconded. The board approved 5-0.

KONE Elevator Service Contract for Approval

Mike Ewton, Assistant Superintendent of Operations, recommended the board approve the KONE Elevator Service Contract. Mike told the board that this takes care of routine maintenance and includes all wheelchair lifts. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

ABM Grounds Maintenance Contract Renewal

Mike Ewton, Assistant Superintendent of Operations, recommended the board renew the contract with ABM for grounds maintenance. Rodney Lock moved approval and Louis Fordham seconded. The board approved 5-0.

ABM Custodial Contract Renewal

Mike Ewton, Assistant Superintendent of Operations, recommended the board renew the custodial contract with ABM. Mike told the board that we have addressed issues that we were having with the company and they have worked with us to make it better. They have teams that they have assigned to clean restrooms and the survey numbers are up. The price has stayed about the same. Tony Stanley moved approval and Louis Fordham seconded. The board approved 5-0.

Ashton Staffing Contract Renewal for Staffing Services

Mike Ewton, Assistant Superintendent of Operations, recommended the board renew the contract with Ashton Staffing. He told the board that Ashton Staffing will provide a percentage and/or rate to provide temporary/hourly labor/staffing to Whitfield County Schools: 31% Food service, landscape, maintenance, summer feeding and 26% sub teachers, and after school care. Thomas Barton moved approval and Rodney Lock seconded. The board approved 5-0.

Cintas Uniform Contract Renewal

Mike Ewton, Assistant Superintendent of Operations, recommended the board renew the contract with Cintas Uniforms. They supply 31 uniforms for employees at Operations. Thomas Barton moved approval and Louis Fordham seconded. The board approved 5-0.

West Ga Hood Services, LLC Contract Renewal for Servicing Kitchen Exhaust Hoods

Mike Ewton, Assistant Superintendent of Operations, recommended the board renew the contract with West Ga Hood Services. This is for all of the exhaust hoods in the school kitchens. Bill Worley moved approval and Rodney Lock seconded. The board approved 5-0.

Ownbey Enterprises Contract Renewal for Diesel/Unleaded Fuel

Mike Ewton, Assistant Superintendent of Operations, recommended to the board to renew the fuel contract with Ownbey Enterprises for 2017. He said that the terms are the same. They will continue to provide the service and we provide the parts. Tony Stanley moved approval and Louis Fordham seconded. The board approved 5-0.

Acree Propane Contract Renewal

Mike Ewton, Assistant Superintendent of Operations, recommended the board to renew the propane contract with Acree. He told the board that they provide propane to the tanks that we own. Those are at Beaverdale and Dawnville Elementary Schools. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

Judd and Sims Propane Contract Renewal

Mike Ewton, Assistant Superintendent of Operations, recommended the board to renew the propane contract with Judd and Sims. He told the board that these are tanks that they own. Louis Fordham moved approval and Tony Stanley seconded. The board approved 5-0.

Capital Outlay Architectural Contracts for Dawnville Elementary HVAC

Mike Ewton, Assistant Superintendent of Operations, recommended the board approve the Capital Outlay contract with Buckley & Associates, Inc. for the contract that is underway on the replacement of the HVAC at Dawnville Elementary School. Rodney Lock moved approval and Bill Worley seconded. The board approved 5-0.

Capital Outlay Architectural Contracts for Pleasant Grove Elementary HVAC

Mike Ewton, Assistant Superintendent of Operations, recommended the board approve the Capital Outlay contract with Buckley & Associates, Inc. for the contract that is underway on the replacement of the HVAC at Pleasant Grove Elementary School. Thomas Barton moved approval and Tony Stanley seconded. The board approved 5-0.

Support Services

Approve Michelle Caldwell for 2016-2017 WCS Tribunal Panel

Judy Gilreath, Superintendent, asked the board to approve Michelle Caldwell to server on the 2016-2017 WCS Tribunal Panel. She told the board that Michelle is not at a school. She is located at the Central Office. Bill Worley moved approval and Louis Fordham seconded. The board approved 5-0.

Personnel

Judy Gilreath, Superintendent, recommended the board approve the December personnel actions as discussed in executive session to include the following:

Personnel Recommendations for December 5, 2016

I.		<u>Certified Personnel 2015-16</u>	II.		<u>Certified Personnel 2016-17</u>
A.	0	Resignations	A.	1	Resignations
B.	0	Recommendations	B.	0	Recommendations
C.	0	Transfers	C.	0	Transfers
D.	0	Other Certified Actions	D.	0	Other Certified Actions
E.	0	Terminations	E.	0	Terminations
III.		<u>Classified Personnel 2015-16</u>	IV.		<u>Classified Personnel 2016-17</u>
A.	0	Resignations	A.	8	Resignations
B.	0	Recommendations	B.	8	Recommendations
C.	0	Transfers	C.	2	Transfers
D.	0	Other Classified Actions	D.	0	Other Classified Actions
E.	0	Terminations	E.	2	Terminations

Bill Worley moved approval and Rodney Lock seconded. The board approved 5-0. The personnel report is a part of the minutes.

Previous Business

Second Reading of New Board Policy JRA: Student Data Privacy Complaints

Dr. Gilreath, Superintendent, presented the Second Reading of the new Board Policy JRA: Student Data Privacy Complaints. Dr. Gilreath said that this is to comply with state requirements under the Federal Family Educational Rights and Privacy Act. We must make sure that they are properly secured. Tony Stanley moved approval and Louis Fordham seconded. The board approved 5-0.

Second Reading of Changes in Board Policy BH: Board Code of Ethics

Dr. Gilreath, Superintendent, presented the Second Reading of Changes in Board Policy BH: Board Code of Ethics. Dr. Gilreath said that this is to align LBOE policy with state changes. The State Board has amended Rule 160-5-1-.36 Local School Board Governance and its Model Code of Ethics to incorporate language from SB 275. The amendment removed the requirement that local board members only express opinions before votes are cast and added the requirement that local boards shall not adopt or follow any code of ethics which prevents the members of the board from discussing freely the policies and actions outside of a board meeting. Rodney Lock moved approval and Thomas Barton seconded. The board approved 5-0.

New Business

Donations for December 2016

Dr. Judy Gilreath, Superintendent, presented the following donations to the board for approval:

<u>Schools</u>	<u>Description of Donation</u>	<u>Amount of Check</u>
VPM, EMS, SHS, and DGE	AEDS for Activity Buses (Donor)	\$17,242.00
Valley Point Middle School	Archery Team (Donor)	\$1,000.00
Southeast High School	Raider Ambassador Trip (Donor)	\$30,000.00
New Hope Middle School	Chromebook Fill (Donor)	\$48,956.00
New Hope Elementary School	Fence Project (Donor)	\$13,400.00
Dug Gap Elementary School	Entry Rugs (Donor)	\$3,000.00
DGES/VPMS	Archery Reimbursement to Science Fund (Donor)	\$1,000.00
NHS Agriculture	Grant from Whitfield County Farm Bureau, INC	\$750.00
CCHS Agriculture	Grant from Whitfield County Farm Bureau, INC	\$760.83
Valley Point Elementary School	Georgia United Credit Union for Kindergarten Field Trip	\$697.10
Valley Point Elementary School	Oriental Weavers for Star Fall – School Wide Membership	\$750.00
North Whitfield Middle School	CAPS Donation for Field Trips	\$25.00
North Whitfield Middle School	Cafeteria to Use Towards Promotions	\$50.00
North Whitfield Middle School	Cross Country	\$19.00
North Whitfield Middle School	Cheerleading	\$25.00
Phoenix High School	Janice Croy	\$500.00
Phoenix High School	Shaw Industries	\$1,000.00
New Hope Middle School	Archery Team from Mohawk Industries	\$200.00
Valley Point Middle School	GaDOE Audio Visual Grant for Broadcast Class	\$30,000.00

Dr. Gilreath recommended the board accept the donations as presented. Bill Worley moved approval and Thomas Barton seconded. The board approved 5-0.

Coldwell Banker Listing Extension

Dr. Judy Gilreath, Superintendent, asked the board to extend the contract with Coldwell Banker/Kinard Realty for the sale of the 1.89 acres on Cleveland Hwy in Varnell, GA. This extension would be to July 15, 2017. Bill Worley moved approval and Tony Stanley seconded. The board approved 5-0.

Adjournment

There being no further business, the meeting was adjourned at 7:21 p.m.

Secretary

Chairman